

Being Promoted by:



PROSPECTUS &
REGISTRATION FORM



CHAMELI DEVI
PUBLIC SCHOOL

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Source of Inspiration



Mother
Late Smt. Chameli Devi Agarwal
(1929 - 2002)



Father
Late Shri Ramkumar Agarwal
(1918 - 1995)





Kesar Bagh Road, Indore

Group Chairman

Shri Purshottam Agarwal, Group Chairman is also Chairman of Chameli Devi Public School. He was born in 1952 at Kolkata and completed his primary education from West Bengal Board, Middle education from Punjab Board and Higher Secondary in Commerce stream from M.P. Board in Indore. He started his career at tender age of 11 years from a co-operative store. Later, he established his transport business at the age of 14 years. His business has flourished and expanded worldwide. At the age of 20 years, he entered in Coal Business, today Agarwal Group is amongst the major coal players across the world. At the age of 30, he ventured in real estate and delivered few best quality housing projects to the city.

His heart always believed in giving it back to the society, what Shri Agarwal had received from it. He established his first school in 1995 in the name of Agarwal Public School. Later, a chain of schools and a unique technique called "Learn By Fun" were invented and introduced. Recently in 2015, Group has further forayed in Solar Energy Projects and Hi-tech Agriculture and a vision to expand its manifold in coming future while considering the requirements of the society.

He is working round the clock for last five decades with full honesty, dedication & commitment. He has always worked with courage, fair attitude and zero liability. Shri Agarwal's Mother and Father have been his source of inspiration throughout his life. His belief in God & hard work is also a tool of his success. Shri Agarwal does not compare people on basis of caste, creed & religion. He believes in learning and also aptly ready to guide others. "Sikho aur Sikhao" has been his life statement. He is not only leading his staff which comprises of more than thousands of people but also taking equally care of his family members. He attains a turnover of 150 thousand millions from all of his businesses.

He also possesses many qualities that of an architect, engineer, manager, accountant, programmer, writer, artist & many more. His personality reveals that he is a straight forward & down to earth person. He is also known as Coal King & Tarzan of Transport.



Shri Purshottam Agarwal
Chairman

About the School

- Affiliated to CBSE (No. 1030187 & School Code 14054)
- English Medium School
- Separate Shifts for Boys and Girls
- Morning Shift for Boys and Noon shift for Girls
- Nursery to Class 12th
- Commerce & Science (Biology/Mathematics) Streams at Senior Secondary level

School to provide following

(after depositing of requisite fee of Rs.500/- for Prospectus & Registration Form):

- School at a Glance ...
- Prospectus and Registration Form
- Timing and Fee Structure for specific class
- Intimation for Interaction / Entrance Test i.e. date, time and venue.
- **List of uniform, prescribed books and note-books (class-wise) will be displayed at School Notice Board. Parents are free to buy uniform and books from anywhere they want.**
- **School does not allow / accept any kind of donation, capitation fees, building fund or gifts.**



Ultra Modern School Education System

Integrated and Organized Management System

In the era of digitalization, computerization and automatization, group has introduced SMS&S i.e. an integrated organized and fully computerized management system for smooth functioning of school in a systematic way. **School Management System & Solution** has been introduced to achieve the Motto of 0% ignorance, 0% mistake & 0% tolerance leading towards 100% performance.

This system helps in framing syllabus, question bank, examination bye-laws, time-table, teachers' duty, assignments of students, various examination rules; written, oral, class-test, OMR and audit (internal and external), fee control, CBSE byelaws, State Govt. and RTE rules & regulations, bus routes and timings, teachers' attendance, data feeding of examination, result preparation, profile of each and every student.



Kesar Bagh Road, Indore

Admission Procedure

1. Parents seeking admission in Chameli Devi Public School (CPS) for their ward should carefully read the following before filling up the Registration Form (for Interaction/Entrance Test).
 2. Children must fulfill the minimum age requirement as on 1st June of the year in which admission is sought.
 - Nursery : 2 ½ Years
 - KGI : 3 Years
 - KGII : 4 Years
 - Class I : 5 Years & so on
 3. Prospectus & Registration Forms (For Interaction/Entrance Test) will be issued subject to the availability of seats in a particular class.
 4. Registration Form (For Interaction/Entrance Test) provided along with Prospectus, must be completed in all respects before submission.
 5. The date of Interaction/Entrance Test is already communicated at the time of Registration for Admission.
 6. Registration (For Interaction/Entrance Test) does not guarantee admission.
 7. Students must appear for the Interaction/Entrance Test on the specified date otherwise registration for interaction/entrance test will be automatically cancelled.
 8. Admission to Class XI will be granted on the basis of performance in Class X Board Examination, Entrance Test & Counseling. Choice of subjects will be given as per the capability of student & availability of seats.
 9. The decision of Admission Board will be final and binding. List of selected students for provisional admission will be displayed on the School Notice Board. Parents may also enquire telephonically.
 10. Fee has to be deposited within stipulated period, failing which, selection for provisional admission will be automatically cancelled.
 11. The following documents are to be submitted along with Registration Form (For Scholar Allotment) to confirm admission and obtain Scholar Number :
 - a. **Nursery to Class I**
 - * Self Attested Photocopy of Birth Certificate
 - * Self Attested Photocopy of Caste Certificate issued by SDO in the name of student (In case of SC/ST/OBC) (If available).
 - b. **Class II onwards**
 - * Self Attested Photocopy of Passed Marksheet of previous class.
 - * Self Attested Photocopy of Birth Certificate
 - * Self Attested Photocopy of Caste Certificate issued by SDO in the name of student (In case of SC/ST/OBC) (If available).
 - * Original Transfer Certificate of previous school in accordance with the class in which admitted:
 - i) In case of previous school is State Board - TC counter-signed by District Education Officer (D.E.O.) is must.
 - ii) In case of previous school is CBSE (Central Board of Secondary Education) affiliated, CBSE affiliation number and school code mentioned on TC will be verified through CBSE website. If found correct, TC will be accepted otherwise not.
 - iii) In case of previous school is ICSE (India Council of Secondary Education) affiliated, TC has to be duly counter signed by Competent Authority, Delhi.
- In case of submission of failed marksheet/ transfer certificate of previous class, the provisional admission will be cancelled and name will be struck off from school roll.

Rules & Regulations

Due date for fee payment

1st Installment	At the time of admission
2nd Installment	By 5th September
3rd Installment	By 5th December
4th Installment	By 5th March

- Installment-wise fee/charges to be deposited as per Fee Structure for specific class already provided.
- For convenience of parents, more than one Installment fee/charges at a time is acceptable.
- Tuition fee is being charged for 12 months and all other charges for 10 months.

Late Fee

Any fee paid after the due date, a fine of Rs. 5/- per day is chargeable.

Payment to School

- Except for the routine fee and charges as indicated above, no additional payment should be made without a circular or prior intimation from the Principal. In case of any payment made contrary to these instructions, the school management will not be responsible.

Mode of Payment

Payment (fee/charges) will be made either cash or pay order in favour of Chameli Devi Public School, Indore in School office (cashier) and Money Receipt should be obtained.

Refund of Fee

Normally, fee is non-refundable. In rare cases only, a proportionate fee can be refunded as per CBSE rules on submission of satisfactory documentary proof.

Withdrawals

1. Request for withdrawal (T.C.) of student/ward should be submitted in the prescribed form available at the school office.
2. The form must be completed in all respects and should be duly signed by the parents/guardians.
3. Transfer Certificate (T.C.) will be dispatched by post only at the address mentioned in the application form subject to clearance of all dues.

Code of Conduct

The school prides itself on its high standard of discipline and code of conduct. It expects its students to adhere to the code for following, during co-curricular/sports activities, school timings, arrival/ departure by public transport, during excursion/ participation (outside)/ picnics etc. :

1. Personal hygiene, attendance & punctuality.
2. Behaviour, good manners, language and conduct.
3. Respect for others, for the school, its property and image.
4. Adhering to school rules & regulations in all areas.
5. Safety and security of class-fellows, juniors and seniors, teaching & non-teaching staff, tangible and intangible assets.
6. Students are not allowed to involve into any type of quarrel, bullying/ragging as well as eve-teasing or sexual harassment either among themselves or with any outsiders whether on school campus or outside the campus.
7. Students are not allowed to indulge in any sort of activities like cheating during examination, paper leaking etc.

In case of any breach of code of conduct as mentioned above, the School has formed various committees such as Disciplinary Action Committee, Examination Byelaws Committee, Examination Action Committee, Sexual Harassment Committee etc. for taking appropriate course of action and it could result in fine or punishment. In extreme cases, this could also result in suspension or rustication of the student. The Committee's decision would be final and binding in all such cases.

In spite of precautions and safety measures taken by the school, if the student suffers from any mishap, accident or injury during co-curricular/sports activities, school timings, arrival/ departure by public transport, during excursion/ participation (outside)/ picnics etc., School Management will not be responsible for the same. However, School Management will take appropriate action against the concerning person / persons under the purview of law.



Kesar Bagh Road, Indore



AGARWAL HOUSE

Administrative Office



CHAMELI DEVI PUBLIC SCHOOL

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Administrative Office:

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